

CHANGING DRUGS IN CONSIG[®]

TASK

PROCESS

1	REMOVE OLD DRUG FROM CHANNEL	→ Select DRUG MAINTENANCE → Select DRUG INVENTORY → BROWSE for drug and then select the correct channel → Select REMOVE DRUG FROM CHANNEL
2	PREPARE NEW CHANNEL	→ Adjust dividers / bottle channels to ensure the new drug fits snugly and is centred over the pick gap.
3	ADD NEW DRUG INTO CONSIG SOFTWARE (non-existing drug)	→ Select DRUG MAINTENANCE → Select ADD/CHANGE DRUG → Scan the new package barcode → Using the CONSIG measuring tool, enter data on new drug: <i>e.g. Name, length, channel colour and wholesaler details as applicable</i>
4	ASSIGN CHANNEL TO NEW DRUG (This can be done at stage 3 also)	→ Select DRUG MAINTENANCE → Scan the new package barcode → Select ASSIGN CHANNEL → Select the new channel
5	FILL DRUG INTO CHANNEL	→ Select FILL CONSIG → Scan the new package barcode and select channel → Scan and fill packages from rear of CONSIG
6	ADD NEW DRUG TO DISPENSE SOFTWARE ROBOTIC LIST	→ Remember to also remove the old drug if it is no longer in the CONSIG (check for multiple channels)
7	TEST DELIVERY THROUGH DISPENSE SOFTWARE	

If you are having trouble with your CONSIG PC
 please contact the Service line
 1800 94 55 22 | 8am - 8pm EST